

Advanced Artist Diploma – Research Skills Training

This policy is based on the University of St Andrews document [Research Skills Training](#) and has been amended only where necessary to take account of Royal Conservatoire personnel, structures and the practice-based nature of the Advanced Artist Diploma programme offered by the Royal Conservatoire of Scotland.

The University and the Conservatoire place great importance on improving each research student's depth of knowledge and on developing their research skills. The latter include skills specific to the subject of research and other more generic transferable skills. It also includes employment-related skills and time management in order to help students to complete their submission successfully within the allocated time.

1 Required training

All students are required to successfully complete the online Training in Good Academic Practice (TGAP) that is housed in the St Andrews Moodle virtual learning environment.

The TGAP covers the values underpinning all forms of academic work within the University, and acquaints students with the University's policies and procedures supporting good academic practice. It is in seven sections:

- **Research Integrity at University of St Andrews** covers the principles underpinning all research activity taking place under the University's auspices, and acquaints all those undertaking such activity (whether staff, students or other persons) with the University's policies and procedures supporting good research conduct and handling allegations of research misconduct.
- **Introduction to research integrity and the responsible and ethical conduct of research** is an overarching exploration of research integrity, responsible conduct in research and research misconduct.
- **Ethical approval and practice** covers general principles for research involving human participants, research involving animals, conflicts of interest and the dual use of research.
- **Collaborative research and data management and integrity** covers guidance for working on collaborative research projects, data protection and data management plans, and image manipulation.
- **Authorship** explores authorship, including the criteria required, the expectations of a corresponding author and how to minimise authorship disputes.
- **Peer review and publication ethics** explores good research conduct in the activities of manuscript submission and peer review.
- **Plagiarism and recycling of text and research outputs** explores the topic of plagiarism, including self-plagiarism or 'recycling'. It also considers copyright issues and how to protect oneself from unwitting plagiarism.

2 Research skills programme

The Conservatoire will provide the student with an appropriate skills training programme as agreed by the student, the principal supervisor and the Head of Programme. An initial induction programme will be offered by the Royal Conservatoire at the beginning of every academic session in which provision for research skills training and career development training will be introduced.

Students may be required to attend and participate in internal courses, seminars, presentations, demonstrations, teaching and discussion groups as agreed with the principal supervisor or Head of Programme. Students may also be expected, as appropriate, to attend and participate in external training modules, seminars, conferences, and discussion forums.

A record of the research skills training and career development undertaken will be maintained on Student Outcomes.